

Scituate Fire Departments

Potterville Fire Department

Station 50

953 Tunk Hill Road

Mailing Address

953 Tunk Hill Road

Foster, RI 02825

Business: (401) 647-3505

Fax: (401) 647-4392

Hope-Jackson Fire Department

Station 40

117 Main Street

Mailing Address

P.O. Box 201

Hope, RI 02831

Business: (401) 828-6460

Fax: (401) 823-5368

RESIDENTIAL PLANS FOR ADDRESSES IN THE POTTERVILLE DISTRICT ARE DONE BY THE HOPE-JACKSON FIRE MARSHAL AND MAY BE DROPPED OFF AT THE HOPE-JACKSON STATION

Residential Plan Review Procedure

1. The attached Plan Review Request form needs to be filled out **COMPLETELY**.
2. You must provide three (3) sets of house plans and one(1) site plan
3. Requests for Residential Plan Reviews must list fuel type(s) that will be used in the dwelling as well as locations for devices. (Example: Gas fire place in master bedroom)
- 4.
5. **FAILURE TO PROVIDE COMPLETE INFORMATION WILL DELAY PLAN REVIEW**
6. If needed additional pages can be attached for comments.
7. Two (2) sets of plans will be returned to you after review.
8. You will be contacted when plan review is complete, **the process usually takes 2 weeks.**

NOTE: PLANS LACKING 1 COPY OF SITE PLAN WILL NOT BE ACCEPTED or REVIEWED

Residential Plan Review Fee Schedule (Rev 1/26/2021)

SINGLE FAMILY: \$75.00

TWO FAMILY \$125.00

THREE FAMILY: \$175.00

THE APPROPRIATE PLAN REVIEW FEE IS PAYABLE WHEN PLANS ARE PICKED UP

All other plans are considered commercial and will be priced accordingly.

Plan Review Request

ITEMS IN BOLD ARE MANDATORY

Owner's Name: _____

Owner's Address: _____

City/Town: _____ State: _____ Zip: _____

Owner's Phone Numbers:

Daytime Phone Number: _____

Evening Phone Number: _____

Cell: _____

Email: _____

Address of Construction: _____

Plat: _____ Lot: _____

Contractor's Name: _____

Contractor's Contact Name: _____

Contractor's Phone Numbers:

Daytime Phone Number: _____

Evening Phone Number: _____

Pager: _____

Cell: _____

Residential Construction Questions

Type of Construction: New Addition Renovation

Year of Original Construction: _____ Number of Stories: _____

Number of Bedrooms: _____ Number of Dwelling Units: _____

Type of fuel to be used for cooking, heating or other along with locations of use:

Comments: _____

For Office Use Only

Plans Received On: _____ 3 Sets 1 Site Plan Fee pd: _____

Plans Received By: _____

Plans Reviewed On: _____ By: _____

Plans Returned On: _____ By: _____